



# Town of Littleton School Committee



33 Shattuck St. \* P.O. Box 1486 \* Littleton, MA 01460-4486 \*  
Phone: (978) 540-2500 \* Fax: (978) 486-9581 \* Website: [www.littletonps.org](http://www.littletonps.org)

JEN GOLD, Vice Chair  
STACY DESMARAIS, Member

JUSTIN MCCARTHY, Chair

BINAL PATEL, Member  
ELAINE SANTELMANN, Clerk

**School Committee Meeting**  
**Littleton Police Station Community Room**  
**500 Great Road**  
**In-person and Hybrid**  
**April 11, 2024**  
**7:00 PM**

<https://www.littletonps.org/school-committee/school-committee-calendar>

VIDEO OR CALL WILL BE MUTED UPON JOINING MEETING.

Please use the "RAISE YOUR HAND" feature in the zoom meeting to ask to speak.

PARTICIPANTS/ATTENDEES ARE REMINDED THAT BY JOINING THIS MEETING THAT YOU CONSENT TO YOUR LIKENESS AND AUDIO BEING USED AND REBROADCAST BY LCTV

**\*\*\*AGENDA\*\*\***

*The Littleton Public Schools' **MISSION** is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society. As a district, we commit to evolve together as a diverse community through education, accountability, and compassion.*

**7:00 I. ORGANIZATION**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Consent Agenda**
  - Minutes –March 28, 2024
  - Oath to Bills and Payroll

**7:05 II. INTERESTED CITIZENS**

**7:10 III. RECOGNITION**

- 1. Student Representative(s) Report:** *Student Representative(s), will give a report of events for each school.*
- 2. Other**

**7:15 IV. NEW BUSINESS**

- 1. Monthly Town Newsletter Starting June 1st:** Discussion on contributing to the newly published Town of Littleton Monthly Newsletter.

*It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Lyn Snow, District Equity Coordinator at 978-540-2500, [lsnow@littletonps.org](mailto:lsnow@littletonps.org) or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.*

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**7:20 V. PRESENTATIONS**

**1. State of the Curriculum Reports: Part 1 (2 content areas):**

Part 1: Grades 6-12 Math Curriculum Coordinator, Elizabeth Rego, will provide an update of the math curriculum, K-12 Health and Physical Education Curriculum Coordinator, Meredith Perry, will provide an update of the Health and Physical Education curriculum. (20 Min.)

**2. Superintendent Mid Cycle Formative Evaluation:** Superintendent Clenchy will provide a brief overview and progress of the Superintendent Goals 2023-2025 document.. (30 min)

**3. Recommended School Choice Slots:** Superintendent Kelly Clenchy will present the recommended FY 25 school choice seats and request a motion to approve the recommended school choice seats as presented. (20 Min)

**8:30 VI. INTERESTED CITIZENS**

**8:35 VII. SUBCOMMITTEE REPORTS**

**1. PMBC**

**2. Budget Subcommittee**

**3. Policy Subcommittee: (see LPS website to view all policies)**

**4. Shaker Lane Building Committee Update (*Stacy Desmarais, Superintendent Clenchy*)**

**8:40 VIII. ADJOURNMENT/EXECUTIVE SESSION**

**Motion to move into Executive Session for the purpose of Contract Negotiations for non-union personnel with no intention to return to Open Session.**

**Next School Committee Meeting**

**May 2, 2024**

**7:00PM**

**Littleton Police Station Community Room**

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BINAL PATEL, Member  
ELAINE SANTELMANN, Clerk

## SCHOOL COMMITTEE MINUTES DATE: March 28, 2024 7:00PM

**PRESENT:** Justin McCarthy  
Elaine Santelman  
Stacy Desmarais  
Binal Patel (7:03PM)

**ALSO PRESENT:** Kelly Clenchy  
Steve Mark  
Dorothy Mulone

**NOT PRESENT:**  
Jen Gold

### CALL TO ORDER

Justin McCarthy called the meeting to order at 7:00p.m.

On a motion by Stacy Desmarais and seconded by Elaine Santelman it was voted to approve the March 14, 2024, FY25 Public Budget Hearing as presented. (AYE: Unanimous).

### INTERESTED CITIZENS

None

### **RECOGNITION**

#### **1. School Events**

Dr. Clenchy spoke on behalf of the students. It was another week of Connection series to increase awareness and to expand family involvement in the school community. He also shared the Littleton Rotary sponsored student leadership program called RYLA. This is a program offered to HS Sophomores. He gave credit to this group of incredible students with impressive skill sets and their teachers for helping them build confidence so that they'll be ready for their next journey. He gave recognition to students and staff of Russell Street School

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for the successful Literacy and Math Fair. The HS Drama Club presented Seussical. It was a great performance from the casts, crews, and directors of the play.

## **NVTHS DISTRICT REPRESENTATIVE INTERVIEW(S)/APPOINTMENT**

### **Joint appointment with BOS and Town Moderator : Candidate: Charlie Ellis**

Tim Goddard opened the meeting. He explained the process of appointment of the NVTHS representative.

Charlie Ellis addressed the meeting attendees. He shared the many accomplishments of the NVTHS and how for years, attracted students from different towns. He expressed his aspiration being a part of the Nashoba Valley Tech for another 3 years.

Elaine Santelman: I would like to thank you for the 20 years of service and I truly appreciate the perspective and wisdom that you bring to this position.

On a motion by Justin McCarthy seconded by Stacy Desmarais, the School Committee voted for Charlie Ellis' three (3) year reappointment as Littleton District Representative to the NVTHS.

Roll call vote: Stacey Desmarais: AYE, Binal Patel; AYE, Elaine Santelman; AYE, Justin McCarthy: AYE.

## **PRESENTATIONS**

### **1. HS Band Trip to Florida February 2025**

Music Teacher Hilary Bridge provided highlights on previous HS band trips to Orlando, FL. The plan is to have the trip in February 2025. The trip featured many different activities/workshops that the students experienced during the trip. She submitted proposals for the travel plans to bring both chorus and band so that students can commit to the trip and have the opportunity to perform Disney music after the band workshops.

Elaine: Do the students do any fundraisers for this?

Hillary: We have done many different fundraisers in the past. We haven't done one this year yet. That's why we do this trip only every 3 years to allow us to build up money to fund the trip.

Justin: What portion of the fee you've fundraised goes to the students or do the families have to pay out of pocket?

Hillary: Some are out of pocket. We set aside money for students who can't afford to come. I want to make sure that students who want to go will have the opportunity to go.

On a motion by Justin McCarthy, seconded by Elaine Santelman, the HS band trip to Orlando, FL in February 2025 was approved. Justin McCarthy; AYE, Elaine Santelman; AYE, Binal Patel; AYE, Stacy Desmarais; AYE (AYE: Unanimous).

### **2. DEIB Update**

#### **Shaker Lane ES and Russell Street ES**

Rebecca Deacon: We have PACE Integration that welcomes students and promotes belongingness within the school. Our mission statement at Shaker Lane is a result of collaboration between students and staff. Our sole purpose is to build a safe environment and diverse classrooms. Acceptance is one that we embrace and advocate for. It goes hand in hand with compassion and consideration to people around them. Our teachers reiterate the importance of weekly affirmation - it's a one shared value that we teach and practice with our students throughout the week. We also utilize family surveys, we gather important information about our students from their families. It's been helpful in understanding their personal situation.



Cheryl Temple: RS has members on the DEIB committee that meets regularly and facilitates discussion on how inclusion is best practiced in our school community. One of our goals is staff diversity that represents our students. The Cultural Council, LEF, and PTA in our school are instrumental in bringing in presentations and funding that support togetherness among staff and families. Leah, our Food Services Director is implementing the "Food Choice Program" offering a variety of meal choices for students. She is very conscientious about providing students nutritious food that they like to eat. There is also the curriculum aspect that provides our students to read different books that show another perspective from another child. This deepens their understanding about other cultures and traditions - what are their similarities and differences. Understanding these concepts will give them greater appreciation of each other. We want to expand our ways of doing things to give students safe space and coming together to build a strong school community.

Elaine: You're doing so many things with so much passion and commitment. I'm sure the families are grateful as well.

Stacy gave recognition to SL and RS for their curriculum that is seamless and natural. The kids appreciate their learning and having a great foundation is an excellent start for their education.

### **Littleton Middle School**

Jason Everhart started his presentation putting a spotlight on Playbook Initiative and ambassadors, Diyas painting hosted by the PTA sponsored by the Littleton Cultural Council. He acknowledged that this project brought forth students' active participation and according to him, the importance is not just about learning about the holiday but the cultural connection to the meaning of the Diyas.

Advisory focus group in every grade: The goal is to get the students' perspectives about belongingness and acceptance in school. We value their feedback. We want to invest in ideas to create an inclusive environment for all of them. We want to continue to implement the UDL practice to focus on students' experience. Our next vision will focus on how to bring those learning to the larger part of the school community. How to train the ambassadors to lead their peers. In addition, how can we reach the kind of belonging that doesn't limit to only the students but extend it to their families? There has to be a partnership between families and school to support students. One thing I have in mind is when we witness a student doing something right, don't just send an email. I have this custom made postcard to send to parents that is memorable when their kid did something wonderful. Give them recognition and something to celebrate.

Stacy: I love the postcard that you are sending to parents, it has a personal touch. It is engaging the parents in a different way.

Binal: I really love the playbook ambassadors. It is exciting to see how the leadership roles especially among girls would play out in an environment where girls are not typically seen like Engineering, inviting speakers who are strong women with leadership roles.

Jason: The ability to break down barriers and stereotypes that go along with this. I appreciate the suggestion and will definitely look into it.

Elaine commented about incorporating belongingness and cultural history.

### **Littleton High School**

Presenter/s: Dr. John Harrington

Highlights:

- Implementing a New SEL curriculum and Character Strong in Advisory.
- LHS was recognized by the Special Olympics MA for their commitment to fostering a socially inclusive school commitment that emphasized acceptance, respect, and human dignity for all students.

- Spread the word Inclusion event
- National culture week
- #SeeMe Campaign to Stomp Out Bullying
- Guest speakers to present about Facing History Course: Holocaust survivor, Bosnian and Cambodian Genocide survivors. , Traces of the Trade that led to the race survey that will be presented to the faculty. Kristine McManus facilitated this event.
- \$40K Genocide Education grant to the district spearheaded by Elizabeth Steele.
- School assembly with focus on being Upstander rather than Bystander. Looking out for one another creates a positive environment.

Binal: Is anti bias training for teachers standard, is this something we do regularly, or offered during a PD day?

John: This is something that new hire teachers would benefit from. There are several faculty-led PDs about cultural proficiency.

### **3. Financial Update (District)**

Business Manager Steve Mark gave the district's Financial and Budget Update. He shared that the budget is in good shape and the small savings is allowing the district to meet obligations like upgrading radios for SL, sidewalk for the HS, and school materials.

### **4. Presentation and Vote on Student Opportunity Act Plan**

Elizabeth Steele, Director of Teaching and Learning, presented the district's updated 3-year Student Opportunity Act Plan. She explained that the target of SOA is to reduce the disparity within the subgroups in the district to enhance academic performance. The disparities are identified as the need for accelerated academic progress particularly among students with disabilities as well as reducing/eliminating chronic absenteeism within the multi language learners. The goal is to provide these subgroups a multi-tiered system of support (MTSS) and to improve structured communication between home and school by encouraging more family engagement through after school programs and/or family involvement that will address the personal needs of the student/s. Furthermore, skillfully selecting and implementing high quality instructional materials aligns with our goal of creating a solid foundation upon which they can build further as they progress through their education.

Justin: What is the percentage of our students who have disabilities?

Lyn Snow: It is about 18% - 20%. We are identifying students with disabilities but not in a disproportionate manner. Students with disabilities are on IEPs.

The discussion continued regarding intervention for targeted subgroups and available support accessible to all students. There are challenges such as time. It is the implementation on all levels, the consistency of the multi-tiered support system, and classroom collaboration are the important aspects for the students' success. The dialogue about after school programs raised concerns about equitability.

Dr. Clenchy: We are advocates of inclusivity and integration in the classroom. The district created programs related to subgroups and we are providing them educational support. We have a different population of students and we want to serve them all equally. We have to be methodical in delivering this kind of plan. I strongly believe our students should be put first.

On a Motion by Elaine Santelman, second by Justin McCarthy, the committee approved the 3-Year SOA Plan as presented (AYE: Unanimous).

## **INTERESTED CITIZENS**

None

## **SUBCOMMITTEE REPORTS**

### **1. PMBC**

Stacey: The HS project is done.

### **2. BUDGET SUB COMMITTEE:**

Nothing

### **3. POLICY:**

No update

### **4. SHAKER LANE BUILDING COMMITTEE:**

Dr. Clenchy: We looked at 2 design firms. They are both reputable. Another meeting is scheduled for April 9, the building committee and 3 representatives will interview the 2 design firms.

### **5. SEPAC**

Elaine Santelmann: SEPAC is sponsoring a Basic Rights: Evaluation & Eligibility, April 8, 2024. It is a Zoom meeting from 6pm-8pm.

## **ADJOURNMENT**

On a motion by Elaine Santelman and seconded by Binal Patel it was voted to adjourn at 9:00 PM.  
(AYE: Unanimous)

## **NEXT MEETING DATE**

**April 11, 2024**

**7:00PM**

## **DOCUMENTS AS PART OF MEETING**

DEIB Powerpoint Slide (SL, RS, LMS, & LHS)

# Mathematics State of the Curriculum 2024

Elizabeth Rego

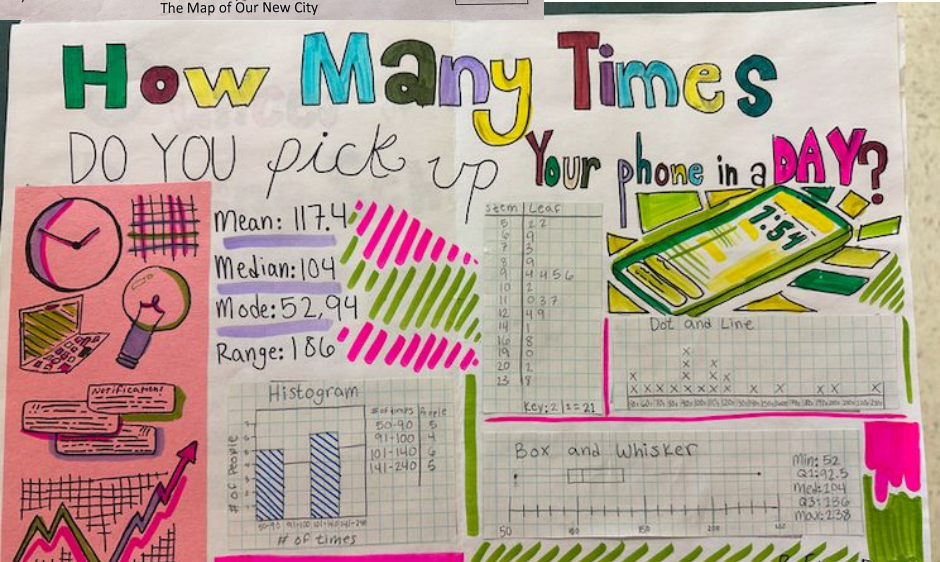
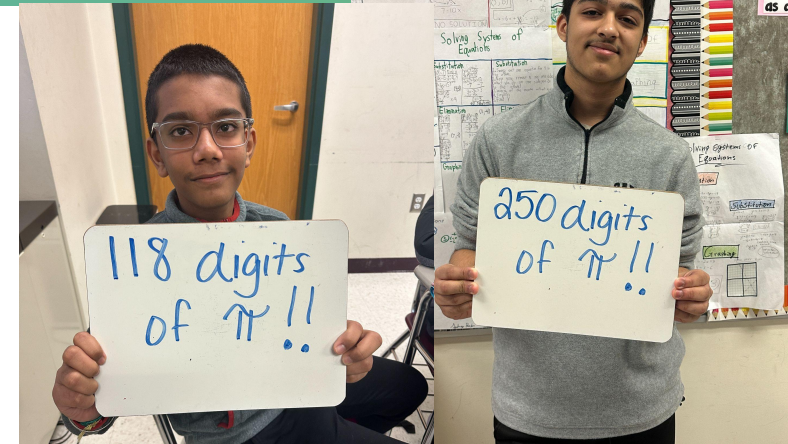
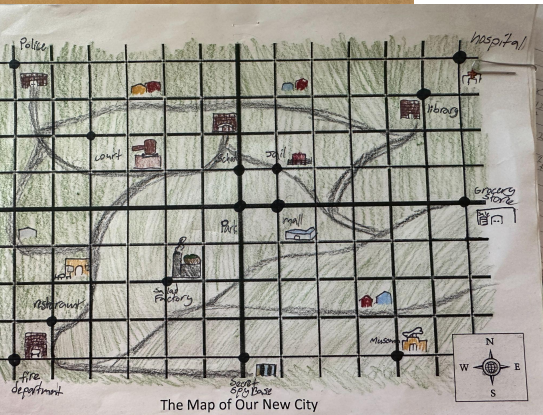
6-12 Math Curriculum Coordinator





# Middle School Accomplishments

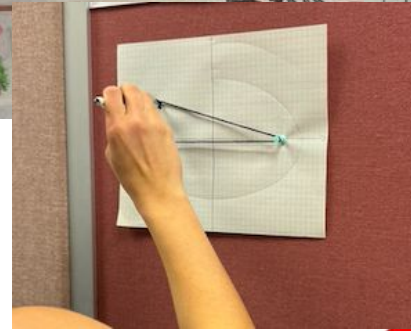
- + 7<sup>th</sup> Grade Math – Kaitlin Shaughnessy
- + Math Lab – Rachel Silva
- + MCAS Strategies
- + Professional Development
- + Technology and Student Engagement
- + Scholastic Hardest Math Contest



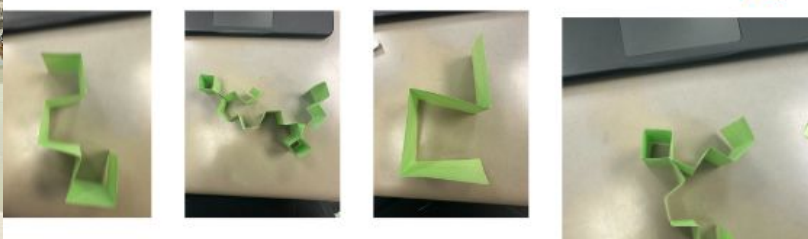


# High School Accomplishments

- + Advanced Placement
- + MCAS Strategies
- + Common Core
- + Professional Development
- + Dual Enrollment
- + Technology/Engagement
- + Financial Algebra and Financial Literacy Fair
- + Co-Taught Algebra I
- + NEML
- + Archie



Dragon Fractal... Paper Pictures

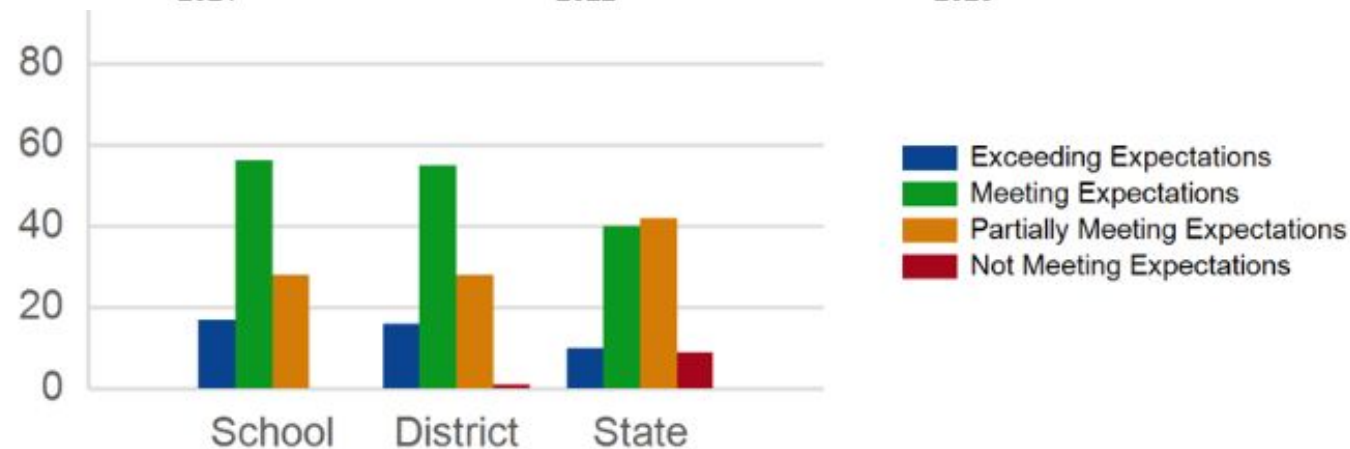
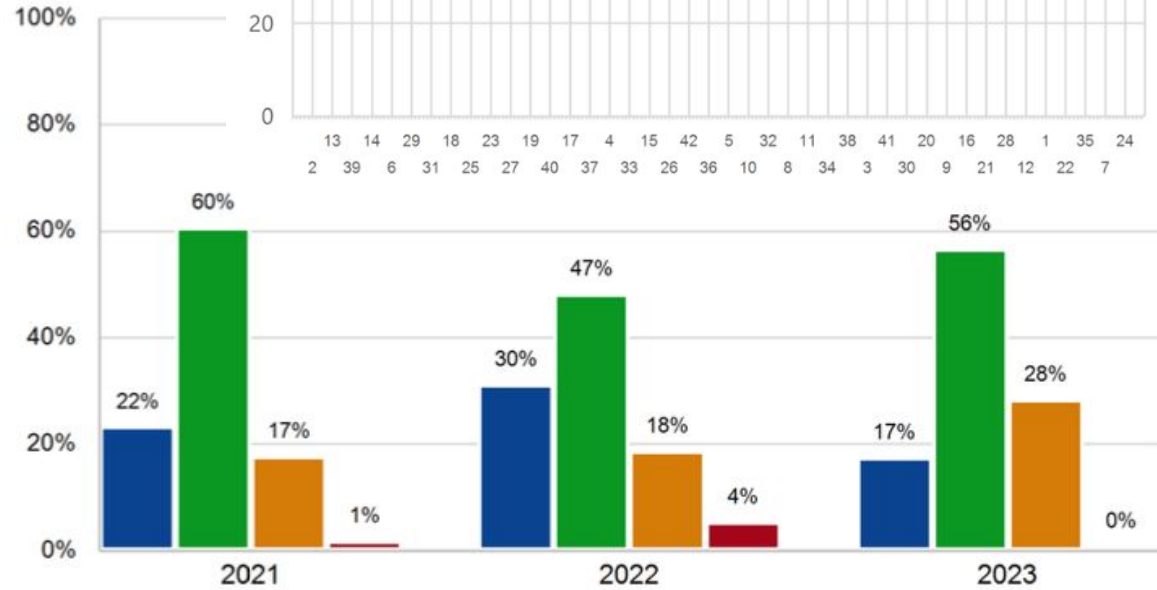
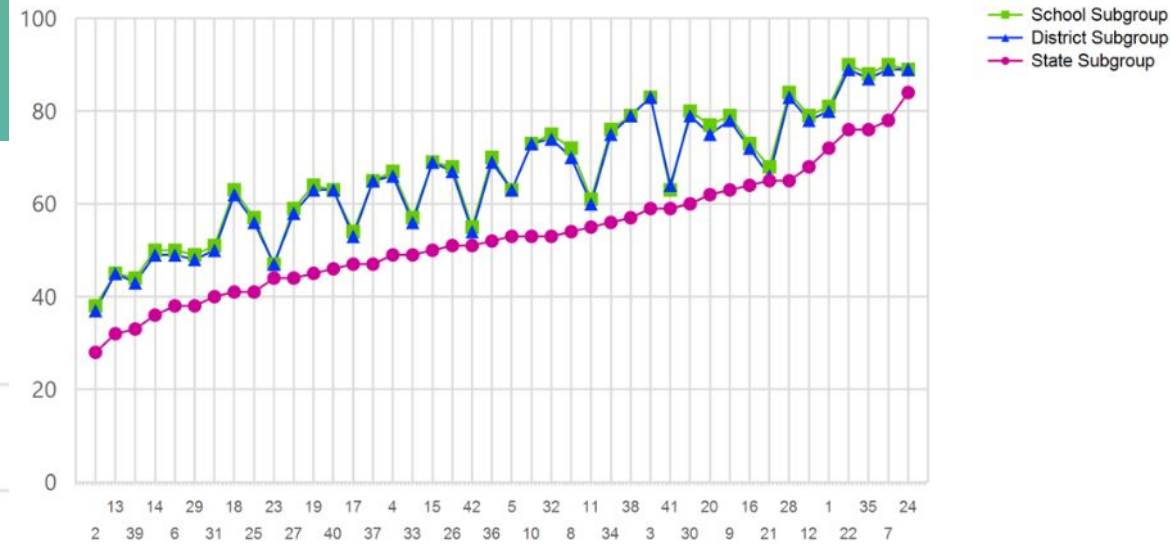


[Bungee](#) 



# Grade 10 Math MCAS

- + 73% of students were either meeting or exceeding expectations
- + ALL 10<sup>th</sup> grade students passed!
- + LHS above the state on ALL questions
- + Identified areas where students could use more practice and reinforcement
- + Developed strategies







# State of the Curriculum: Health and Physical Education

Meredith M. Perry

# Major Accomplishments

- NEW Curriculum Frameworks (September 2023)
- SRO connections in the MS curriculum
- CPR & AED with LFD
- Youth Risk Behavior Survey
  - 8th graders & HS - March 2024
- Universal Mental Health Screening - Grades 9-12
  - Depression, Anxiety, Suicide
- Signs of Suicide
  - 6th grade - Screening
  - 8th grade - Refresher
- 1.0 FTE PE Teacher added
  - at least 1.0 FTE PE Teacher at each school
- Upgraded the equipment at RSS and SL

# Current Focus

- Updating curriculum to new frameworks
  - Curriculum Mapping
    - Next year we start our formal curriculum review
- Continue to look at the whole student to help figure out where they are at and how we can get them to where they need to be (academically and socially/emotionally)
- Social and Emotional Wellness for students and staff
  - Modifications for students struggling with regulating their emotions
  - Incorporating SEL practices into the classroom

# Professional Development

- Culturally Responsive Teaching
- UDL - Universal Design for Learning
- Online courses
  - Understanding Moods
  - SEI Endorsement
  - Mindfulness
  - Improving Wellness for Staff and Students
  - Courses for Athletic Administration
- MAHPERD
- Tools for the Toolkit: Working with quirky and combative students more effectively

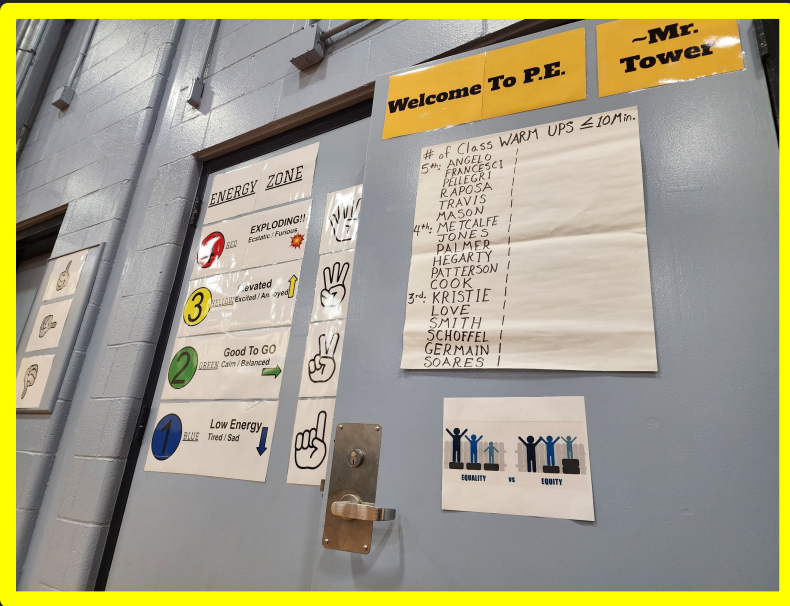
# Shaker Lane Happenings

Grade 1 and 2 students have been developing their dribbling and shooting skills. Our Kindergarten students put together their own dance sequence earlier this year to match different rhythmic patterns to an 8 count beat.





# Russell Street Happenings









# Middle School Happenings

PE Classes

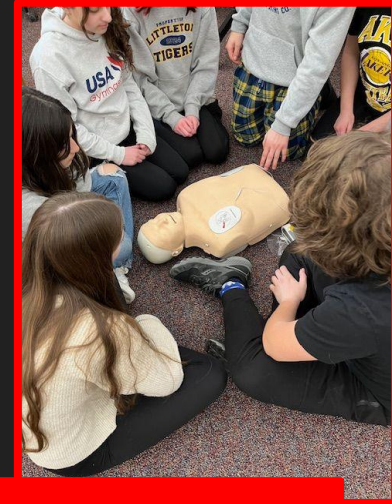




# Middle School Happenings



Instant Activities



Littleton Fire Department





# Middle School Happenings



LMS/LHS Archery



PALS





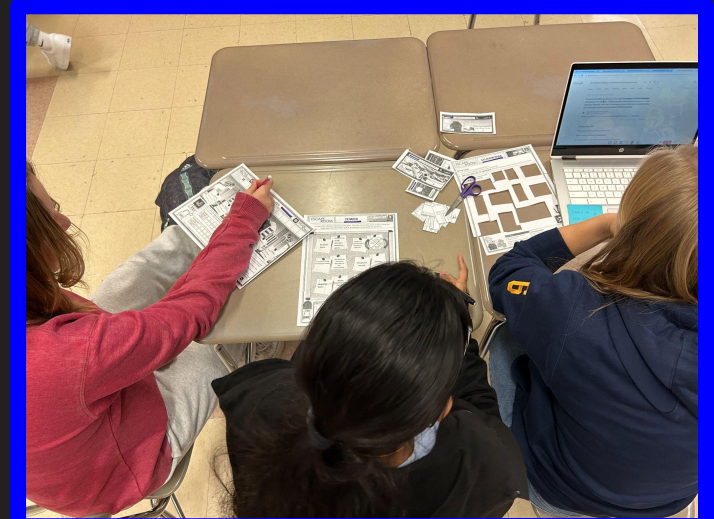
# High School Happenings



Strength & Conditioning



Fit for Life



Health



## SUPERINTENDENT KELLY R. CLENCHY 2023-2025 GOALS

Goal	Standard and Indicators	Action	Timeline	Outcome and Evidence
		<p>between Families and Schools, Leading for Equity: Cultivating Culturally Responsive Leaders in Schools, Interest-based Bargaining in Challenging Times, Implementing a New High-Quality Literacy Curriculum, and Knowing the Signs for School Violence Prevention.</p> <p>Safety Care Training</p> <p>Comprehensive School Threat Assessment Training-Intervention and Support to Prevent Violence.</p>	<p>August 2023</p> <p>August 2023</p>	<p>Summer Retreat Agenda</p> <p>Training Book</p>

## SUPERINTENDENT KELLY R. CLENCHY 2023-2025 GOALS

Goal	Standard and Indicators	Action	Timeline	Outcome and Evidence
		<p>Continued workshops on the Implementation of Universal Design For Learning (UDL)</p> <ol style="list-style-type: none"> <li>1. Co-facilitated workshop with Heidi McGregor-implementing UDL in prek-12 classrooms.</li> <li>2. Continue training with Prek-12 educators-UDL implementation strategies (Facilitator Novak Educational Consulting)</li> <li>3. Continue training with Prek-12 educators-UDL implementation strategies (Facilitator Novak Educational Consulting)</li> </ol> <p>Professional Development Webinars Linked to the High School SEL program titled Character Strong:</p> <ol style="list-style-type: none"> <li>1. Five Strategies to Effectively Support Student Behavior</li> <li>2. Am I doing Tier 2 and 3 supports right? Five Indicators to Implement Tier 3 supports with Confidence</li> </ol>	<p>August 28, 2023</p> <p>October 18, 2023</p> <p>December 20, 2023</p> <p>April 2024</p> <p>April 2024</p>	<p>First day back agenda</p> <p>District-based PD summary</p> <p><a href="#">Registration Link</a></p> <p><a href="#">Registration Link</a></p>

## SUPERINTENDENT KELLY R. CLENCHY 2023-2025 GOALS

Goal	Standard and Indicators	Action	Timeline	Outcome and Evidence
<p><b>2. Student Learning Goal (2-year goal)</b></p> <p><b>Conduct research and write a research paper that focuses on the benefits and challenges of utilizing the Character Strong SEL program at Littleton High School</b></p>	<p>Alignment with DESE Superintendent Rubric: Standard 4 Professional Culture, D (Continuous Learning Indicator).</p> <p>Alignment with DESE Superintendent Rubric: Standard 1, B (Instructional Indicator).</p>	<p>Meet with the LHS Clinical Team to discuss the merit of implementing a research-based SEL program.</p> <p>Formation of a subcommittee to review Research-based SEL programs.</p> <p>Decision to move forward with an evidence-based SEL program. The subcommittee recommended the Character Strong SEL program</p>	<p>June 2023</p> <p>July 2023</p> <p>August 2023</p>	<p>BOY Survey</p> <p><b>Focus Group Protocols</b></p> <p>IRB</p> <p><b>Course completion</b></p> <p><b>Contained in IRB</b></p>
	<p>Alignment with District Strategic Plan: Standard 2 Professional Development.</p> <p>Alignment with District Strategic Plan: Standard 1 Curriculum/Instruction/Assessment, Goal 4 Identify and Implement effective instructional practices to Support the academic achievement and social-emotional skills of diverse learners.</p>	<p>Begin implementation of the Character Strong program</p>	<p>September 2023</p>	
		<p>Develop and Administer beginning-of-the-year Student SEL Survey</p>	<p>September 2023</p>	
		<p>Develop focus group interview questions for staff and students</p>	<p>November 2023</p>	
		<p>Submit IRB Application for approval to conduct research (Salem State University)</p>	<p>November 2023</p>	
		<p>Completion of CITA research Course</p>	<p>November 2023</p>	
		<p>Development of Research Questions</p>	<p>November 2023</p>	

## SUPERINTENDENT KELLY R. CLENCHY 2023-2025 GOALS

Goal	Standard and Indicators	Action	Timeline	Outcome and Evidence
		<p>Development of Student Assent Form Development of Recruitment forms for Surveys and Focus Groups</p> <p>Administration of End of Year SEL student assessment.</p> <p>Conduct Student/Staff Focus groups</p> <p>Begin working on a Literature Review</p>	<p>November 2023 May 2024</p> <p>May 2024</p> <p>May, June 2024</p> <p>April-December 2024</p>	<p><b>Student assent form Forms</b></p> <p>Refer to initial survey</p> <p>Refer to focus group forms</p>
<p><b>3. Provide leadership, support, and oversight for the continued implementation of our new Math Resource K through 5 (Into-Math).</b></p>	<p>Alignment with Superintendent Rubric, Standards 1,2,4.</p> <p>Alignment with Strategic Plan, Standards 1,2,4.</p>	<p>Review the Beginning of the Year Assessment, Mid-year Assessment, and End of Year Assessment for the 2022-2023 school year.</p> <p>Attend Educator and school-based administrator workshops on the implementation of Into-Math. Workshop facilitator-Center for Mathematics Achievement-Lesley University</p> <p>Conduct walkthroughs in elementary classrooms during math periods.</p> <p>Meet with our facilitator/math coach to discuss the implementation process as well as suggested next steps.</p>	<p>September 2024</p> <p>October/ December 2023</p> <p>September-June 2024</p> <p>May 2024</p>	<p>2022-2023 Assessment <b>BOY and MOY, EOY</b></p> <p>2023-2024 Assessment</p> <p>Link to PD calendar for K-5 math workshops</p> <p>Into Math Into walkthrough</p>



## SUPERINTENDENT KELLY R. CLENCHY 2023-2025 GOALS

Goal	Standard and Indicators	Action	Timeline	Outcome and Evidence
		<p>Discuss the implementation process with elementary math teachers(informal discussions)</p> <p>Analyze mid-year Into-Math Assessment</p> <p>Analyze End of Year Into-Math Assessment</p>	<p>September-June 2023/2024</p> <p>January 2024</p> <p>July/August 2024</p>	<p>Refer to 2023-2024 Assessment Link</p>
<p><b>4. Provide leadership, support, and guidance throughout phase 2 of the Shaker Lane Building Project - Feasibility and Design Study. (Vice-Chair of the Building Committee)</b></p>	<p>Alignment with DESE Superintendent Rubric, Standard 2</p> <p>Alignment with Strategic Plan, Standards 1,2.</p>	<p>Work with Town Administration, MSBA and Shaker Lane Building Committee during the feasibility and ensign phase of the project.</p> <ul style="list-style-type: none"> <li>-Development of RFS for feasibility study.</li> <li>-Development of feasibility agreement</li> <li>-Hiring of Architect to complete feasibility study</li> <li>-Development of RFS for design study</li> <li>Interview and hiring of architects for design study</li> <li>-Appointment of Design Architect</li> </ul>	<p>September-June 2023-2024</p>	<p>SLBC Folder</p>
<p><b>5. Provide leadership, support, and oversight for implementing our updated District Strategic Plan.</b></p>	<p>Alignment with DESE Superintendent Rubric, Standards 1-4</p> <p>Alignment with District Strategic Plan</p>	<p>Complete review of our current strategic plan</p> <p>Utilize suggested revisions to create a new strategic plan.</p> <p>Present updated strategic plan at SC retreat.</p>	<p>Completed by August 2023</p> <p>August 2023</p> <p>August 2023</p>	<p>Link to Strategic Plan</p>

## SUPERINTENDENT KELLY R. CLENCHY 2023-2025 GOALS

Goal	Standard and Indicators	Action	Timeline	Outcome and Evidence
		<p>Present school updates of each standard of our District Strategic Plan at SC meetings throughout the year.</p> <p><b>Presentations</b>            9/28/23- AP Results presentation, MAP growth 2022/2023 presentation (Supt's Eval. Rubric Standard 1).</p> <p>10/12/23- Strategic Plan Standard 1 presentation, Curriculum, Assessment, Instruction (Supt;s Eval. Rubric Standard 1)</p> <p>10/26/23- Strategic Plan Standard 4 presentation Climate/Culture, DEI Update (Supt's Eval Rubric, Standards 1,2,3,4)</p> <p>11/16/23- 2023 MCAS Report (Supt's Eval Rubric Standard 1)</p> <p>12/14/23- Athletics Update, District PD Plan, Strategic Plan, Standard 2 Professional Development Supt's Eval. Rubric, Standarsts,1,2,3,4)</p> <p>1/11/24- Strategic Plan Standard 5 Technology, ESPORTS, Instructional Technology Highlights (Supt's Eval. Rubric Standards, 1,2)</p>	<p>September- April 2023/2024</p> <p>September -June 2023/2024</p> <p>October 2023</p> <p>October 2023</p> <p>November 2023</p> <p>December 2023</p> <p>January 2024</p>	<p>09/28/23 Presentation</p> <p>10/12/23 SC presentation</p> <p>10/26/23 SC presentations</p> <p>11/16/23 SC presentation</p> <p>12/14/24 SC presentations</p> <p>1/11/24 SC presentations</p>

## SUPERINTENDENT KELLY R. CLENCHY 2023-2025 GOALS

Goal	Standard and Indicators	Action	Timeline	Outcome and Evidence
		<p>1/24/24- Strategic Plan Standard 3 presentation, Community Engagement/Communication, Playbook Presentation ( Supt's Eval. Rubric Standards 1,3)</p> <p>2/8/24- LHS Character Strong Presentation, LMS Character Education Presentation (Supt's Eval Rubric, Standards 1,2)</p> <p>2/29/24- District Energy Report ( Supt's Eval. Rubric Standard 2)</p> <p>3/14/24- FY 25 Budget Presentation</p> <p>Monitor School Improvement Plan progress during the year</p>	<p>January 2024</p> <p>February 2024</p> <p>February 2024</p> <p>March 2024</p>	<p>1/24/24 SC presentation</p> <p>2/8/24 SC presentations</p> <p>2/29/24 SC presentation</p> <p>FY 25 Budget</p>
<p><b>6. Negotiate successor contracts with the Educational Support Professionals Association and the Administrative Assistants' Association.</b></p>	<p>Alignment with DESE Superintendent Rubric, Standards 2,3</p> <p>Alignment with District Strategic Plan Standards, 1,2, 3</p>	<p>Work with the Educational Support Professionals Association (ESPs) and the Administrative/Executive Assistant Association to complete three-year successor contracts.</p>	<p>September to May 2023/2024</p>	<p>ESP contract</p> <p>Administrative/ Executive Assistant Contract</p>

## SCHOOL CHOICE

It is the policy of this School District to admit non-resident students under the terms and conditions of the Interdistrict School Choice Law and under the following local conditions:

1. That by May 1 of every school year, the administration will determine the number of spaces in each school available to choice students.
2. That by June 1 of every school year, if consideration is being given to withdraw from the provisions of the choice law, a public meeting will be held to review this decision.
3. That resident students be given priority placement in any classes or programs within the District.
4. That the selection of non-resident students for admission be in the form of a random drawing when the number of requests exceeds the number of available spaces. There will be two drawings for this purpose. The first will take place during the last week of the current school year but no later than July 1st. The second will be conducted during the week immediately preceding the opening of the next school year and will be based on the possibility of unexpected additional openings.
5. Any student who is accepted for admission under the provisions of this policy is entitled to remain in the District until graduation from high school except if there is a lack of funding of the program.
6. The School Committee affirms its position that it shall not discriminate in the admission of any child on the basis of race, color, religion, national origin, sex, gender identity, age, homelessness, sexual orientation, ancestry, athletic performance, physical handicap, special need, pregnancy, pregnancy related condition, academic performance or proficiency in the English language.

SOURCE: MASC March 2018

LEGAL REFS.: M.G.L. 71:6; 71:6A; 76:6; 76:12; 76:12B

Adopted: June 8, 1995  
Reviewed: June 10, 2004  
Revised: October 4, 2012  
Reviewed: 25 February 2016  
Revised: 28 May 2020

PROJECTED SCHOOL CHOICE ENROLLMENT 2024-2025

	Projected	2023-2024 #SC Students	Projected	Projected	Projected
	#Students	moving to next grade Level	School Choice	#Students Total	#Students Total
	Littleton Residents	in	Seats Offered	School Choice	Enrollment
GRADE	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025
PreK	39	0	0	0	39
K	107	0	5	5	112
T	18	0	0	0	18
1	128	7	0	7	135
2	121	4	4	8	129
<b>TOTAL</b>	<b>413</b>	<b>11</b>	<b>9</b>	<b>20</b>	<b>433</b>
3	131	6	0	6	137
4	108	2	5	7	115
5	116	7	3	10	126
<b>TOTAL</b>	<b>355</b>	<b>15</b>	<b>8</b>	<b>23</b>	<b>378</b>
6	117	7	3	10	127
7	133	5	0	5	138
8	109	6	5	11	120
<b>TOTAL</b>	<b>359</b>	<b>18</b>	<b>8</b>	<b>26</b>	<b>385</b>
9	126	8	4	12	138
10	103	8	5	13	116
11	110	13	4	17	127
12	108	16	3	19	127
<b>TOTAL</b>	<b>447</b>	<b>45</b>	<b>16</b>	<b>61</b>	<b>508</b>
<b>Total ALL</b>	<b>1574</b>	<b>89</b>	<b>41</b>	<b>130</b>	<b>1704</b>

FY24-25 proposing to add (5) School Choice Grade (K) Students  
 FY24-25 proposing to add (4) School Choice Grade (2) Students  
 FY24-25 proposing to add (5) School Choice Grade (4) Students  
 FY24-25 proposing to add (3) School Choice Grade (5) Students  
 FY24-25 proposing to add (3) School Choice Grade (6) Students  
 FY24-25 proposing to add (5) School Choice Grade (8) Students  
 FY24-25 proposing to add (4) School Choice Grade (9) Students  
 FY24-25 proposing to add (5) School Choice Grade (10) Students  
 FY24-25 proposing to add (4) School Choice Grade (11) Students  
 FY24-25 proposing to add (3) School Choice Grade (12) Students

*Projected Students Littleton Residents 2024-2025 = 1574*  
*Projected School Choice Students in 2024 -2025 = 130*  
*Currently there are (100) 2023-2024 School Choice Students*  
*(11) Grade 12 2023-2024 School Choice Students will graduate*